

PROCUREMENT DIVISION

320 Hospital Drive
Warrenton, Virginia 20186

NOTICE OF CONTRACT RENEWAL

1. DATE: May 22, 2006
2. COMMODITY NAME: Locker Refinishing, Refurbishing, and Installation of New Lockers
3. CONTRACT NUMBER: 0085-06-MS-000 (Fairfax County Public Schools Facilities Department)
4. CONTRACT PERIOD: October 31, 2005 to November 1, 2006
5. RENEWALS: One (1) year
6. CONTRACTOR: Red Hill Distributors, Inc.
PO Box 125
Mt. Olive, NC 28365
Attn: Douglas L. Wiggins
Ph: (919) 658-4638
Fax: (919) 658-5848
7. TERMS: Net 30
8. PRICES: See Contract
9. FOB: Destination
10. FOR FURTHER INFORMATION CONTACT: Roxanne Ehardt, Buyer
PH (540) 428-8712
Email:Roxanne.ehardt@fauquiercounty.gov
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Roxanne Ehardt, Buyer
Buyer, FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FC Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: (See contract details).